

Annual Quality Assurance Report (AQAR)

For The Academic Year

2016-2017

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Nagarbhavi, Bangalore - 560 072, Karnataka,India.



Internal Quality Assurance Cell (IQAC)

MAHENDRA ARTS & SCIENCE COLLEGE (Autonomous)

KALIPPATTI, NAMAKKAL-637501 TAMILNADU

Part – A

I. Details of the Institution

1.1 Name of the Institution	MAHENDRA ARTS & SCIENCE COLLEGE, (AUTONOMOUS)
1.2 Address Line 1	KALIPPATTI (POST)
Address Line 2	TIRUCHENGODE (T.K)
City/Town	NAMAKKAL
State	TAMIL NADU
Pin Code	637501
Institution e-mail address	mahendraarts1999@gmail.com
Contact Nos.	04288-288302, 301
Name of the Head of the Institution:	Prof. Dr.L.Senthilvadivu
Tel. No. with STD Code:	04288-288302
Mobile:	9942742440
Name of the IQAC Co-ordinator:	Mrs.P.Sujatha

Mobile:

9677643860

IQAC e-mail address:

iqacmahendra@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

TNCOGN15352

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/12/A&A/15.1, Dt.19.02.2016

1.5 Website address:

www.mahendraarts.org

Web-link of the AQAR:

http://www.mahendraarts.org/AQAR1415.docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	I	A	3.05	2016
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

25.02.2011

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR **02/11/2017** (DD/MM/YYYY)
- ii. AQAR **23/03/2018** (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Master of Social Work

1.12 Name of the Affiliating University (for the Colleges)

Periyar University Salem

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Autonomous by Central Govt.

University with Potential for Excellence

UGC-CPE

DST Star Scheme	----	UGC-CE	----
UGC-Special Assistance Programme	----	DST-FIST	✓
UGC-Innovative PG programmes	----	Any other (<i>Specify</i>)	----
UGC-COP Programmes	----		

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	02
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	5
2.11 No. of meetings with various stakeholders:	Students <input type="text" value="1"/> Faculty <input type="text" value="5"/>
Non-Teaching Staff Students <input type="text" value="1"/>	Alumni <input type="text" value="2"/> Others <input type="text" value="2"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To aim at 100% placement	Striving to achieve the target
To provide exposure to the International level.	Encouragement is given both the faculties and students to take part in various International Seminars, Workshops, and Symposia.
To enhance the institutions towards research and development	Major and minor research proposals submitted worth 2 crores by all departments to various funding agencies
To sign MOU with Industries and NGOs	MOUs were extended with existing partners.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

New Courses such as Statistics and Journalism & Mass Communication had been started.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	4	---	4	---
PG	10	---	10	1
UG	13	---	13	2
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	2	---	2	---
Certificate	2	---	2	1
Others	--	---	--	---
Total		---		4
Interdisciplinary	---	---	---	---
Innovative	---	---	---	1

1.2 (i) Flexibility of the Curriculum: **CBCS/Core/Elective option / Open options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	23
Trimester	---
Annual	12

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

Annexure (iii)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	164	69	23	12	2

2.2 No. of permanent faculty with Ph.D.

104

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
23	23	9	10	5	6	---	---	37	39

2.4 No. of Guest and Visiting faculty and Temporary faculty

---	2	---
-----	---	-----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	42	29
Presented papers	3	35	20
Resource Persons	---	---	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Classes through LCD Projectors, Classes conducted by fast learners, Group discussion, Internship and Industrial visit.
--

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9 No. of faculty members involved in curriculum

40	10	5
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Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

65%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Tamil	29	25	75	-	-	83
B.A English	92	11	34	55	-	64
B.Sc. Mathematics	132	69	31	-	-	88
B.Sc. Physics	63	17.5	82.5	-	-	90.4
B.Sc. Chemistry	90	28	72	-	-	55.5
B.Sc. Biotechnology	49	10	59.4	30.6	-	75.5
B.Sc. Computer Science	75	48.3	40.4	11.3		83
B.Sc. Statistics	-	-	-	-	-	-
BCA	55	32.7	67.3	-	-	94.5
B.Com.	98	-	100	-	-	82.65
B.Com(C.A)	115	-	100	-	-	70.4
BBA	45	-	100	-	-	89
M.A Tamil	2	100	-	-	-	100
M.A English	18	-	100	-	-	100
M.Sc. Mathematics	35	87	-	13	-	86
M.Sc. Physics	5	80	20	-	-	100
M.Sc. Chemistry	14	-	100	-	-	100
M.Sc. Biotechnology	8	100	-	-	-	100
M.Sc. Computer Science	15	86.6	13.4	-	-	100
M.Com.	18	-	100	-	-	94.4
M.Com (C.A)	4	-	100	-	-	100
MSW	4	-	100	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Feedback from all stakeholders
- Internal and External Audit
- Training classes for placement
- Special coaching for slow learners

- Remedial classes
- Faculty evaluation report
- Log book report

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	3
HRD programmes	---
Orientation programmes	2
Faculty exchange programme	4
Staff training conducted by the university	3
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	2
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	---	---	---
Technical Staff	11	---	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research committee BRICS has been established to encourage and enrol the faculties and research scholars to carry out their research in the respective domains.

Special encouragement is given by the management for the faculties those who publish their research findings in peer reviewed National and International journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	1	---	---
Outlay in Rs. Lakhs	--	30	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	1	---	---
Outlay in Rs. Lakhs	---	2.95	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	121	30	---
Non-Peer Review Journals	40	12	---
e-Journals	130	21	---
Conference proceedings	---	10	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned In lakhs	Received
Major projects	2014-19	DST - FIST	30	30
Minor Projects	2016-18	UGC	2.95	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---

Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify) Management Sponsored Project	2016-17	Mahendra R&D	5	5
Total			37.95	35

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	3	2	---	10
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	3
	Granted	2
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
43	2	5	12	---	---	24

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

15

28

3.19 No. of Ph.D. awarded by faculty from the Institution

5

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ✓ Blood donation camp
- ✓ Live Green
- ✓ Water conservation
- ✓ Clean India campaign
- ✓ Helmet Awareness Programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	460012.7 Sq.m	---	Own fund	460012.7 Sq.m
Class rooms	110238 Sqft	---	Own fund	110238 Sqft
Laboratories	34730 Sqft	---	Own fund	34730 Sqft
Seminar Halls	2600 Sqft	---	Own fund	2600 Sqft
Recreation Hall/ Amenity Hall	---	1500 Sqft	Own fund	1500 Sqft
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	---	3	DST FIST fund	3
Value of the equipment purchased during the year (Rs. in Lakhs)	---	798100	---	798100
Others	---	---	---	---

4.2 Computerization of administration and library

- Inflibnet
- Auto lib
- OPAC (Online Public Accessing Catalogue)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30480	9039570	613	127686	31093	9167256
Reference Books	3777	1133100	-	-	3777	1133100
e-Books	95000	5750	-	-	95000	5750
Journals	23	36000	19	38680	42	74680
e-Journals	6000	-	-	-	6000	-
Digital Database	-	-	-	-	-	-
CD & Video	1604	-	19	-	1623	-
Others (specify)	18	-	-	-	18	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	336	210	4Mbps	14	-	10	16	100
Added	30	30	-	-	-	-	-	-
Total	376	-	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Upgradation (Networking, e-Governance etc.)

- i. Introduction to PHP programming
- ii. Cloud computing
- iii. Wearable Technologies
- iv. Start-up India
- v. Introduction to Mobile app development

4.6 Amount spent on maintenance in lakhs:

i) ICT	5 Lakhs
ii) Campus Infrastructure and facilities	17 Lakhs
iii) Equipments	12 Lakhs
iv) Others	22 Lakhs
Total :	56 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- i. Special management Scholarship for first generation students
- ii. Special coaching for Toppers
- iii. Remedial classes for Poor performers
- iv. Financial assistance for economically poor students
- v. Counselling given to minimize dropouts rates
- vi. Add – on courses like soft skills, mobile service and mushroom cultivation.
- vii. Extra library cards for toppers

5.2 Efforts made by the institution for tracking the progression

- i. Identifying the leadership qualities among the students
- ii. Encouraging them to become job creator
- iii. Placement training programmes arranged for the students to equip them to set placed in the placement drive
- iv. Feedback from the stack holders
- v. Enhancing the academic by various innovative methods

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2457	285	78	77

(b) No. of students outside the state

1

(c) No. of international students

2

Men	No	%	Women	No	%
	1485	51.1		1416	48.8

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
26	375	10	2528	1	2940	20	387	16	2485	1	2909

Demand ratio 1.268 Dropout % 11%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special Coaching for Competitive Examinations

No. of students beneficiaries

1020

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Career guidance cell has been established to motivate the students. Counsellors have been allocated for the individual students to guide them in the right path.

No. of students benefitted

2901

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
27	560	480	13

5.8 Details of gender sensitization programmes

WEC – Breast Cancer awareness program, Personal & Health awareness program

MEC – Road safety awareness program, Balanced diet awareness program, Lung cancer awareness program

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International leve

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	296	9,25,000
Financial support from government	335	21,56,310
Financial support from other sources	221	4,42,000
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Students requested library hours and lab hours to carry out the project work in a effective way.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To provide good education hybridized with good conduct and character to the rural based students by providing all intra – structure facilities. Empowerment through competency development and ethical foundation.

MISSION

- To impart quality education with good conduct and character
- To adopt new techniques to improve students skills
- To train them to overcome any critical situations
- To develop leadership qualities
- To train them to become good citizens
- To create better opportunities for employment
- Providing infrastructural facilities to meet the contemporary needs
- Inculcating the spirit of inquiry
- Empowering ICT for effective teaching learning and evaluation
- Adopting learner centred approach
- Practicing fair and just methods of assessment and evaluation
- Enhancing growth opportunities for employability
- Sustaining transparency in institutional governance
- Fostering value practices and social responsibility
- Focusing on continuous improvement through comprehensive feedback
- Institutional vision / mission are reflected in the academic programmes of the Institution

6.2 Does the Institution has a management Information System

NIL

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is done on the core of strategic planning of the college based on the vision and mission. It is designed through a series of exercises involving the key stakeholders.

6.3.2 Teaching and Learning

Various measures have been taken to enhance the Teaching Learning environment to be more vibrant to mould the students to the level of the world standard.

Learning techniques like Tutorial ward system, Seminars, GD, Assignments, Case study, field trip, project work, internship etc are assigned.

6.3.3 Examination and Evaluation

The entire examination process is computerized; students have the option to apply for transparency and revaluation. 100% external evaluation is done.

6.3.4 Research and Development

Promoting ethical and evidence based research work of the research committee.

Launching research journals.

Special incentive to the staff members for publishing research paper holding meeting to promote research achieve.

6.3.5 Library, ICT and Physical infrastructure /Instrumentation

The Library is equipped with OPAC extended hours for both faculty & student. IT zone, e-resource are available.

6.3.6 Human Resource Management

Human Resource Management on the recruitment provide direction for the candidates how to work in the institution. It also ensures the faculty members appropriately to build team spirit and empowerment.

6.3.7 Faculty and Staff recruitment

The overall process of receiving applications, short listing. conducting interview, selecting and appointing suitable candidates for the post that are vacant are done by the Human Resource Management.

6.3.8 Industry Interaction / Collaboration

Bio - Technology, Chemistry, Physics, has been connected with industries have Alga marine, Erode dye factory for visiting and inculcating knowledge in the concern field.

6.3.9 Admission of Students

The admission is carried out as per the UGC norms. Admission committee has been established for the scrutiny of applications at the time of admission. Special counsel is given to guide the students to choose the respective subject in which they excelled.

6.4 Welfare schemes for

Teaching	EPF, Marriage contribution, Free bus, Seminar, Maternity Leave, Regular increment, incentive for outstanding performance in Teaching
Non teaching	EPF, Marriage contribution, Free bus, Seminar, Maternity Leave
Students	Fee concession, Scholarship, free bus, creating job opportunities for all.

6.5 Total corpus fund generated

As & when needed management will support

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Head, Teaching staff
Administrative	Yes	Auditor	Yes	Manager Principal, Administrative order

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes No

For PG Programme

Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

For Final year students supplementary examination will be conducted for the welfare of the students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

It encourages starting new innovative programmes according to the needs & request of the students, parents & companies

6.11 Activities and support from the Alumni Association

Alumni association meeting is conducted every year
Every year we select office bearer & listen to the suggestions & encourage their membership

6.12 Activities and support from the Parent – Teacher Association

Parents teachers meeting is conducted for every semester
It helps to maintain good relationship between parents, teachers & students

6.13 Development programmes for support staff

Staff orientation programme, yoga & FDP refreshment programme
Promoting research activities, paper publications.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Planted around 2000 plant saplings in & around the college campus
Separate dustbins for degradable & non degradable waste.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Orientation Programme in Latest technology, Hand on Experience Workshops, Mentor ship System, Collaborative and Interdisciplinary research

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Communication Skills – Bridge course/Communicative skill classes
Research engagement – Separate wing for research activities
Remedial classes for the slow learners conducted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Hazardous waste management, e Waste management, Energy Conservation

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Green and Clean Environment
eWork Management
glass house/green house/ herbal garden

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength : Well experienced Staff members, Updated Curriculum, Well staked library
Weakness : Poor socio – economic background, Lack of communication among the students


8. Plans of institution for next year

To equip the students with Good communication skills

To provide better placements

Name Mrs.P.Sujatha

Name Prof Dr. L.Senthilvadivu



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure i

Best Practices in our Institution

If any hazardous chemicals are to be used minimally during practical classes the waste generated is disposed off according to the standard disposal norms prescribed. Hazardous wastes are chemically treated and removed.

E Waste management has been adopted in the college campus by following the measures given below:

- i. Donating old electronic equipments to the nearby schools.
- ii. Buying equipments in auction.
- iii. Safe disposal of completely damaged items according to the city corporation norms.

Annexure ii

Mobile Phones are restricted in our Institution.

Men and Women cell have been established for the welfare of the students.

Awareness programmes on various diseases (ex: Dengue) and Wearing Helmet have been organized.

Annexure iii

Feedback

Alumni of our Institution were very proud of being the students of Mahendra College of Arts & Science for its discipline. Alumni serving in the Board of studies provided the constructive designing of the curriculum for the various subjects.

Parents provided the feedback on the fee payment to be allowed to pay in instalments.

Teachers provided the feedback regarding the communicative classes for the students those who are coming from the rural background. They also recommended to organise the industry Institute interaction sessions.

Annexure iv
2016 - 2017 - ODD SEMESTER
ACADEMIC PLAN

COLLEGE REOPENS ON: 09-06-2016

Working Days

June – 2016	-	16 Days
July – 2016	-	20 Days
August – 2016	-	21 Days
September – 2016	-	20 Days
October – 2016	-	16 Days
No. of Working Days - 93 Days		

Internal Assessment Examinations

Internal Assessment Exam – I	: 22, 25, 26, 27, 28, 29 – July
2016	
Submission of Question Papers	: 18-07-2016
Submission of Mark Statements & Counsellor Dairy	: 04-08-2016

Internal Assessment Exam – II	: 1, 2, 6, 7, 8, 9 - September
2016	
Submission of Question Papers	: 26-08-2016
Submission of Mark Statements & Counsellor Dairy	: 16-09-2016

Model Examination	: 17, 18, 19, 20, 21,
24, 25 – Oct 2016	
Submission of Question Papers	: 07-10-2016
Submission of Mark Statements & Counsellor Dairy	: 28-10-2016
Review Class	: 26 October

2016

ACADEMIC PLAN - 2016 - 2017 - EVEN SEMESTER

WORKING DAYS

DECEMBER – 2016

19,20,21,22,23,26,27,28,29,30
10 Days

-

JANUARY – 2017

2,3,4,5,6,9,10,11,12,13,17,18,19,20,23,24,25,27,30,31
20 Days

-

FEBRUARY – 2017

1,2,3,4,6,7,8,10,13,14,15,16,17, 18, 20,21,22,23,24,27,28
Days

-

21

MARCH – 2017

1,2,3,4,6,7,8,9,10,13,14,15,16,17,18, 20, 21,22,23,24, 27,28,30,31
Days

-

24

APRIL – 2017

3, 4, 5, 6, 7, 10, 11,12,13,17,18,19,20,21,24,25,26,27,28
19 Days

-

Total No. of Working Days - 94 Days

Internal Examinations I : 13, 14,15,16,17,18,20,21 - FEB - 2017

Submission of Question Papers : 06- 02 - 2017

Internal Examinations II : 27, 28, 30, 31 - MAR - 2017

MODEL EXAMINATION : 21,24,25,26 - APR - 2017

Submission of Question Papers : 21- 03 - 2017